



CLEAN-UP REPORTING FORM

- Notify the Volunteer Coordinator with the location of bags from cleanups within two days of each cleanup.
- Group the trash bags together and where practical place them within at least 8 feet from the side of the road to make the job of collecting bags easier and safer.
- Always be aware of your surroundings.
- Please report any unknown substances or possible hazardous materials to 911. Give a brief description of the problem and include the following: nearest physical address to the problem (street name and block number).
- **DO NOT** attempt to clean unknown substances; they can be hazardous to your health

Date of Cleanup:

Name of Group/Organization:

Name of Cleanup Site:

Location of Bags/Debris to be picked-up:

Number of Bags Collected:

Debris Removed:

(list type removed such as tires, paper, plastic, etc.)

**Actual # of hours spent
doing the cleanup:**

**Actual # of adult
participants:**

**Actual # of youth
participants (under age 18):**

AREA ASSESSMENT: Rating Scale – 1-10 (*1 needs immediate attention – 10 excellent*)

Please note if anything looked unnatural or out of the ordinary during your visual inspection.
Write “n/a” if the category does not apply to your adopted site.

CATEGORIES	1-10	IMPROVEMENTS/COMMENTS
General items (benches, tables, signage, graffiti)		
Playground equipments, basketball court		
Shelters/Rooms (restrooms, sidewalks, roofing, etc.)		
Environmental (creeks, creeks banks, poisonous plants, bees/hornets, insects, wildlife, etc.)		
Additional warning/caution signs needed?		
Trail markings, signage, etc. (Trails only)		

Please return this form to:

Brittany Carroll, Parks and Recreation Department – 1001 4th Street, Greensboro, NC 27405
Brittany.Carroll@greensboro-nc.gov or Fax: 336-373-2060